

# ROUTE 27/244 INTERCHANGE MODIFICATIONS

## RFQ QUESTIONS AND ANSWERS

Date: 04/17/09

Project:	<b>Route 27/244 Interchange Modifications</b>
Subject:	RFQ Questions and Answers

1. RFQ Page 13, Section 3.4.1 states: “Identify on the Lead Contractor Work History Form (Attachment 3.4.1(a)) three relevant projects by lead contractor, focusing on what the Offeror considers most relevant in demonstrating its qualifications to serve as the lead contractor for this Project. Identify on the Lead Designer Work History Form (Attachment 3.4.1(b)) three relevant projects by the lead designer...” However, Attachment 3.4.1(a), is labeled as the “LEAD DESIGNER – WORK HISTORY FORM,” and Attachment 3.4.1(b) is designated “LEAD CONTRACTOR – WORK HISTORY FORM.” This discrepancy also exists on ATTACHMENT 3.1.2, the SOQ Checklist and Contents form. Please confirm the proper labels for Attachment 3.4.1(a) and Attachment 3.4.1(b) Forms.

*An addendum will be issued to modify the attachments to coincide with the language in Section 3.4.1.*

2. RFQ Page 11, Section 3.2.8 states: “... Offeror is committed to achieving an eleven percent (11%) DBE participation goal during design and construction of the Project,” whereas Attachment 3.1.2. SOQ Checklist and Contents in the last item under Letter of Submittal reads: “Disadvantaged Business Enterprises statement (10%).” Please confirm that the established DBE goal for the project is 11 percent.

*The DBE participation goal is 11%. An addendum will be issued to modify the SOQ Checklist Form.*

3. RFQ Page 10, Section 3.2.5 states that Offeror must provide evidence that the lead contractor is prequalified with VDOT. Is it sufficient for the Offeror to provide the VDOT-issued prequalified vendor number to document this status?

*Evidence of pre-qualification should include a copy of the Offeror’s prequalification certificate issued by VDOT.*

4. In Section 3.3 “Offeror’s Team Structure” the required “Key Personnel” are identified and the experience requirements for that position are identified. There is no specified number or years experience stated in this narrative. Attachment 3.3.2 “Key Personnel Resume Form” is provided as the template for our use and under section “d” we are asked to provide the Key Personnel’s work history for the past 15 years, implying 15 years is the minimum required length of experience.

As this is a Design/Build project and VDOT has only been using the Design/Build process for a few years it is unlikely that anyone will be able to provide 15 years relevant Virginia D/B experience. Also, it is likely that someone can satisfy the requirements under the narrative descriptions in Section 3.3 and not possess 15 years of experience.

This brings up 2 questions;

- a. Would VDOT consider revising the Key Personnel Resume Form, section “d” to either include no more than 15 years of experience so as not to infer that 15 years is a minimum requirement, or eliminate the 15 year requirement entirely?

*The resume form will not be modified.*

- b. If unchanged, what guidance will the evaluators be given regarding this requirement? I can see a situation where a team submits a “Key Personnel” and meets the requirements under the narrative requirement but does not have 15 years experience, and another team submits a “Key Personnel” for that same position, having the same experience but does have 15 years experience. Will the latter “Key Personnel” potentially score higher?

*There are no minimum years of experience requirements for the Key Personnel. The experienced documented in section “d” is restricted to last 15 years.*

5. A question was asked during the Q & A portion of the Route 27/244 meeting asking if VDOT was using separate evaluation teams for the Route 50 and Route 27/244 projects. The response from VDOT was “Yes” The same individual then asked if that meant that a team planning to submit an RFQ for both projects could use the same “Key Personnel” and the VDOT response was also “Yes”. The position of Construction Manager requires that this individual be on the specified project full time during construction. Also, Section 11 of the Request for Qualifications “Requirement to Keep Team Intact” would contradict the VDOT statement in the meeting. Can VDOT clarify the response given during the meeting?

*The Route 27/244 Project and Route 50 Project are separate procurements and will be evaluated exclusive of each other Separate evaluation panels will be used. Offerors may propose Key Personnel(including the Construction Manager) that are common to both projects*

6. Under Section 3.2 “Letter of Submittal,” part 3.2.4, can you confirm that the information required here is required only from the Offeror?

*Yes. The information required in Part 3.2.4 is required only from the Offeror.*

7. Under the “Rating Description” for Section 3.3.1, it is stated that “Some Key Personnel are able to demonstrate a reputation built over time demonstrating professional commitment.” How will VDOT evaluate a “Key Personnel’s” reputation? What is required of our team to substantiate a persons “reputation”?

*The intent of the phrase “reputation built over time demonstrating professional commitment”*

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*focuses on evidence that demonstrates professional commitment. Evidence of professional commitment may include, among other things, professional awards, publications, members of boards on professional societies, members of professional committees etc....*

8. Under Section 3.6.1, is it necessary to identify if the offer will be proposing an early completion date for the project? This is something that would normally be addressed in the RFP phase, after having completed some level of design and created the proposal schedule.

*In accordance with the submittal requirement stated in RFQ Part 1 Section 3.6, the Offeror should submit “plans which address the possibility of early completion”. The Offeror’s submittal is to be evaluated according to the “Effectiveness of procedures for tracking progress, roles and responsibilities for reporting results internally and externally and proposed methods for addressing delays”. A commitment to early completion would not, in itself, result in a higher quality score. However, VDOT would evaluate features in the Offeror’s approach to schedule control that demonstrate the Offeror has effective procedures during the course of the project to address delays and to maximize the likelihood of early completion. A commitment to early completion may be taken into account in this evaluation.*